



CAMPBELL COUNTY UTILITIES & SERVICE AUTHORITY
20644 Timberlake Road
Lynchburg, VA 24502

Agenda: Regular Meeting
February 24, 2026 at 5:00 pm

Place: Authority Office
20644 Timberlake Road
Lynchburg, VA 24502

A. CALL TO ORDER – Mr. Don Austin – Chairman - called the meeting to order at _____ P.M.

A1. <u>MEMBERS</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>TIME ARRIVED</u>
Don Austin, Chairman	_____	_____	_____
James Marstin, Vice-Chairman	_____	_____	_____
Charlie Droog,	_____	_____	_____
Carter S. Elliott, Jr.	_____	_____	_____
Joe Kirkland	_____	_____	_____
Robert Lee, III	_____	_____	_____
Dan Richardson	_____	_____	_____

A2. COUNTY REPRESENTATION & STAFF PRESENT

Matt Cline, Supervisors' Liaison
Clif Tweedy, P.E., Deputy County Administrator
Jeff Wells, P.E., Executive Director
Tim Wagner, P.E., Engineering Director
Josh Pribble, Field Operations Director
Wendy Meese, Finance Director
April Farmer, Technology Coordinator

B. CITIZEN COMMENT

None expected

C. APPROVAL OF MINUTES

MOTION: Mr. _____ made a motion, seconded by Mr. _____, that the Minutes of the January 27, 2026 Board Meeting be approved.

ACTION: _____

D. ADMINISTRATION REPORT - Authority Staff

D1. FINANCIAL REPORT

Summary reports will be distributed prior to the meeting; however, they are not complete at this time due to staff still learning the new accounting software.

Year to date:

Revenues:	\$ 5,689,607.20
Expenses:	\$ 4,057,442.25
Budgeted Capital and Reserves	\$ 1,833,500.00
Surplus/(Deficit) to date:	\$ 1,632,164.95 (\$ 201,335.05)
Total "Unencumbered"	\$ 2,579,065.30

VENDORS

Permanent Vendor:

No permanent vendors were added this month

Final Bills and other temporary vendors: (address available upon request):

Carlos Salinas	DFG Property Leasing
Paulette J. Settje	Ronald A. Meade
Sylvia W. Morgan	Yellowstone Village, LLC

No motion is required this month since there were no permanent vendors added.

D2. OPERATIONS REPORT

The Operations Superintendent's report was distributed and is available at the office for review.

D3. ENGINEERING REPORT

The Construction Activities Report was distributed and is available at the office for review.

D4. DIRECTORS REPORT

The Director's Report was distributed and is available at the office for review.

E. BOARD ACTION ITEMS

E1. Finished Water Pumps Upgrade Project.

The Authority took bids on the Finished Water Pumps Upgrade Project on February 12, 2026. The project was advertised on the Authority website, Virginia's eVA procurement website, the Dodge Plan Room and Valley Construction News. Three bids were received as follows:

Contractor	Maverick Construction	Anderson Construction	Concrete Foundations
Lump Sum Bid	\$622,900	\$684,600	\$1,866,731

This project replaces the main control cabinet for the backwash and finished water pumps including adding a third pump and providing soft starts for all three finished water pumps. Installation of a third pump and replacement of the problematic flow control valves with slow close check valves. This project addresses a current need of replacing the main control cabinet and flow control valves and also provides a third finished water pump which is needed for a plant expansion.

Authority staff recommend that the Board award the construction contract for the Finished Water Pumps Upgrade Project to Maverick Construction, Inc. in the amount of \$622,900.

MOTION: Mr. _____ made a motion, seconded by Mr. _____, to award the Construction Contract for the Finished Water Pump Upgrade Project Maverick Construction, Inc. in the amount of \$622,900.

ACTION: _____

F. MATTERS FROM THE BOARD

This time is to discuss any matters from the Board members.

H. ADJOURNMENT

MOTION: Mr. _____ made a motion, seconded by Mr. _____, that the Authority meeting be adjourned at _____ p.m.

ACTION: _____